

# Lower Kersal Primary School Charging Policy

## **This Charging Policy informs staff and parents about charging for School activities.**

This Charging Policy informs staff and parents about charging for School activities. It conforms to the requirements of the guidance detailed in 'A Guide to the Law for School Governors – Voluntary Aided Schools' Chapter 16, February 2004.

### **In accordance with these guidelines Lower Kersal Primary School:**

- Will not charge for books, materials, equipment and instruction in connection with the National Curriculum or Statutory Religious Education taught at school, except where parents have indicated in advance their wish to purchase the product.
- Will not charge for any activities which take place in School time, apart from instrumental tuition for individual pupils or pupils in groups of up to four.
- May charge for School-Time activities by inviting parents and others to make voluntary contributions to enable School funds go further. Children of parents who do not contribute will not be treated differently from those who do make contributions. Parents/carers may be asked to contribute towards the costs of some activities eg. Swimming transport, which, without such contributions may require the activity to be cancelled.
- Will have the right to cancel an activity if there are insufficient voluntary contributions to make the activity possible.
- Will charge for board and lodgings ONLY on residential courses during term time.
- May permit organisations to charge parents when such an organisation is acting independently of the School or the LA, to arrange an activity to take place during school hours and parents want their children to join in the activity.
- May charge for activities (optional extras), which happen outside School hours when these activities are not necessary part of the National Curriculum.
- Parents are asked to make a contribution towards replacing damaged or lost school property caused wilfully or negligently by their children.
- The Governors will review the lettings charges levied by the school on an annual basis if lettings commence during the previous academic year.
- The Governors will review this policy on an annual basis.

## **Remission**

It is the policy of the Governing Body:

- to remit charges for school activities to parents in receipt of income support and working family tax credit who have been unable to give a donation except for residential trips deemed to be 'outside school-time' which will be assessed on an individual basis
- to look at individual cases where parents/carers have been unable to give a donation

**Date of issue : January 2017**

Reviewed: Sept 2019, July 2020, Nov 2021

Planned next review: Nov 2022